



BBPA Board Meeting Minutes

Date - 8/1/2016

Time - 6:00 pm

Location - BHS Band Room

Attendees - Pat Quinn, Ruben Romero, Viola DeLaO, Scott Cannon, Jeremy Westcoat, Susan Johnson, Staci Atencio, Lynne Hobbs, Dawn Corey

Time	Agenda Item	Speaker	Notes
	Call to order	Pat Quinn	Meeting started at 6:00 pm
	Approval of minutes	Pat Quinn	Minutes approved
	Band Director Report	Ruben Romero	<p>Band camp off to a good start. Taking more water breaks since it has been really hot. Started learning drill today and kids are sounding good.</p> <p>Reminding kids to turn in paperwork and bring money for penny wars.</p> <p>60 kids as of now (will call 2 guard students who are in question).</p> <p>Deadline should be Saturday for parents to order show shirts.</p> <p>Katie still needs to get paid, but Danny and Cory have been paid.</p> <p>Drum corps viewing last Saturday went well – raised \$110.</p> <p>Getting new drum wraps, church daycare gave \$50 to replace one that got broken.</p> <p>Wants to order some flags for guard (\$40 per person per flag). There are currently 7 students, but may be 9.</p> <p>Calendar of events can be found at Frontrangeleague.org.</p> <p>October 15th – Will be doing Friendship cup in Aurora instead of Harrison Festival in Colorado Springs in hopes of being done earlier in the day due to Homecoming.</p>
	President	Pat Quinn	Loved square to pay band fees. It was easy to use and the \$5 fee is reasonable. Thanks to Viola for setting it up!

	1 st VP Marketing	Scott Cannon	<p>Met with Joan and got lots of information, including mattress fundraiser and Jamba Juice.</p> <p>Have applied for raffle license. Raffle tickets need to be ordered soon.</p> <p>Put Broomfield band logo on square page.</p> <p>Go Fund Me page has been set up.</p> <p>Looking into Chick Filet fundraiser (10%).</p> <p>Facebook page (What If?) – Good way to get ahold of alumni for showcase.</p> <p>Will look into driving fundraiser (like what Jam does) at Sill-TerHar or another dealership.</p>
	2 nd VP Human Resources	Viola De La O	<p>Finished band packet and sent out</p> <p>Sent e-mail about band camp and have gotten some responses from parents asking questions. Trying to keep things positive this year with good communication.</p> <p>Set up square.</p> <p>Will send out t-shirt e-mail to parents along with email about showcase.</p> <p>Will have volunteer forms at showcase for people to sign up.</p> <p>Need to get concession stand ready. Board members do not need to sign up to work in the concession stand. Should only do Chick Filet sandwiches if can get a good deal.</p>
	Treasurer/Deputy Treasurer	Jeremy Westcoat/ Susan Johnson	<p>Total fundraising - \$25,000 to cover budget (approximately \$18,000 last year). Mattress fundraiser made approximately \$2600, which was lower than the year before. Pat said to add the \$750 into the budget for the color guard general fundraising.</p> <p>Viola mentioned grades and cost can impact winter percussion, which would affect budget.</p> <p>Pat would like a list of kids who did not pay last year so he can contact Ginger about getting help with collecting the fees.</p> <p>Sales tax form for July – nothing for this quarter.</p> <p>Need to pay the \$600 insurance at the end of August through PTO.</p> <p>Need to take Susan to the bank to get her set up on the accounts.</p> <p>Pat liked the spreadsheets, but suggested adding titles to them.</p> <p>Would like another key for the concession stand.</p>
	Approval of budget	Pat Quinn	<p>Pat made motion to approve general budget for marching band (as a guideline). Budget approved</p>

	Secretary	Lynne Hobbs	Will send out meeting minutes after the meetings as opposed to right before the next meeting as has been done in the past.
	Student Band Board Liaison Report	Staci Atencio	Student band board set to meet on Tuesday. Griffin working on design for general shirt. It will be available after the season gets started so as not to be confused with the show shirt.
	Guard Liaison Report	Dawn Corey	
	Winter Percussion Report	Joan Roehling	
	New Business		DCI movie on August 11 th Cost will be \$18 Money needs to be collected by showcase so tickets can be purchased. Showcase to start at 5 pm/Ruben will introduce board members. Food for showcase: Freshman – sides Sophomores – desserts Juniors – drinks Seniors – main dishes Tag Day – October 1 st Store Front sales – either September 25 or October 2 (possibly at Walmart and King Soopers). Information about tag day should be put in Broomfield Community paper.
	Adjourn	Pat Quinn	Meeting adjourned at 7:30 pm
	Next Meeting Date		Tuesday, September 13, 2016 Board meeting at 6:00 pm General meeting at 7:00 pm